

# Chancellor's CABINET HIGHLIGHTS

**Members of the Chancellor's Cabinet:** *Damon A. Bell*, Interim President, Contra Costa College; *Eugene Huff*, interim Chancellor, Administrative Services; *Robert Kratochvil*, President, LMC; *Susan E. Lamb*, President, DVC, *Tim Leong*, Director, Communications and Community Relations; *Mojdeh Mehdizadeh*, Executive Vice Chancellor, Education and Technology; *Jonah Nicholas*, Associate Vice Chancellor/Chief Financial Officer; *Kelly Schelin*, Associate Vice Chancellor/Educational Services; *Dio Shipp*, Associate Vice Chancellor/Chief Human Resources Officer; *Ines Zildzic*, Vice Chancellor, Facilities Planning and Construction

## March 2020

### Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Coronavirus

Cabinet continued discussions on plans the District will be taking to inform employees and students about the impact the novel coronavirus is having on the community.

### Recruitments

Cabinet discussed the potential fiscal challenges due to the coronavirus, and shared strategies to manage critical personnel needs and hiring decisions.

### Internal Auditing Services Job Description

Cabinet reached consensus on revisions to the current job description for the Internal Auditing Services Director position.

### Spring Break Week

Cabinet discussed and reached consensus that spring break week March 30-April 3, will be treated as a 4-10 work week with no work on Friday.

*The Contra Costa Community College District, founded in 1948 and governed by a publicly elected five-member Board, is one of the largest multi-college community college districts in California. The mission of the District is to attract and transform students and communities by providing accessible, innovative and outstanding higher education learning opportunities and support services.*

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